

MINUTES

Spalding County Board of Tax Assessors – Regular Session
419 East Solomon Street, Meeting Room, Griffin, GA 30223
October 15, 2024 – 9:00AM

CALL TO ORDER

PLEASE SILENCE YOUR CELL PHONES AND ALL OTHER ELECTRONIC DEVICES.

The Spalding County Board of Assessors regular scheduled meeting was held on October 15, 2024 at 9:00AM in the Courthouse Annex Meeting Room. The meeting was called to order by Chairman Johnie McDaniel, with Vice Chairman Pearce and Board Member Joe Bailey attending. Others present include Chief Appraiser Robby Williams, Board Secretary Peggy Terry and Senior Appraiser Heather Headly.

B. CITIZENS COMMENT

Speakers must sign up prior to the meeting and provide their names, addresses and the topic they wish to discuss. Speakers must direct your remarks to the Board and not to individual Member or to the audience. Personal disagreements with individual Members or County employees are not a matter of public concern and personal attacks will not be tolerated. The Chairman has the right to limit your comments in the interest of disposing of the County's business in an efficient and respectable manner.

Speakers will be allotted three (3) minutes to speak on their chosen topics as they relate to matters pertinent to the jurisdiction of the Board of Tax Assessors. No questions will be asked by any of the members during citizen comments. Outbursts from the audience will not be tolerated. Common courtesy and civility are expected at all times during the meeting. No speaker will be permitted to speak more than three (3) minutes or more than once, unless the Board votes to suspend this rule.

None

C. MINUTES

1. Consider the approval of the minutes of the September 10, 2024, regular meeting.

Motion by Member Bailey to approve the minutes of the September 10, 2024, regular meeting, motion was seconded by Vice Chairman Pearce and carried unanimously 3-0.

D. OLD BUSINESS

Motion by Vice Chairman Pearce to lift from the table, motion was seconded by Chairman McDaniel and carried unanimously 3-0.

1. Lift from the table to consider the approval of a renewal of Conservation Use Valuation Assessment (CUVA):
VALESCO, JUAN J & MARTHA L
273-01-001D 98.02 CUVA ACRES

Chief Appraiser Williams explained that the applicant had chosen “other” on the application without an explanation of what “other” was. They came back into the office and chose wildlife habitat as their use.

Chairman McDaniels asked that in the future could we make sure that if someone chooses “other” that they give a more complete explanation.

Motion was made by Member Bailey to approve the renewal, motion was seconded by Vice Chairman Pearce and carried unanimously 3-0.

E. CONSENT AGENDA

1. Consider the approval of 2024 S5 Disabled Veteran homestead exemptions:
SEE ATTACHED LIST

Motion by Vice Chairman Pearce to approve the consent agenda, motion was seconded by Chairman McDaniel and carried unanimously 3-0.

F. NEW BUSINESS

1. Consider the approval of a release from Conservation Valuation Assessment (CUVA):
JINNA GARRISON LIVING TRUST
234-05-001
234-05-002A
234-05-002B

Chief Appraiser Williams explained that the Code allows release from Conservation when the owner is 65 and above, in the second year of renewal and in the final year. Ms. Garrison met all the criteria. She submitted a written request.

Chairman McDaniel asked if this would be for the 2024 year.

Chief Appraiser Williams answered yes, it would come out of conservation for 2024.

Motion by Member Bailey to approve, motion was seconded by Chairman McDaniels and carried 3-0.

2. Consider the approval of an update to the Spalding County Board of Assessors Policy Manual related to parcel splits and combinations.

Chief Appraiser Williams explained that historically it was the policy of the Tax Assessors Office to combine or split parcels administratively. Later it was done using a deed or plat. Building and Zoning changed their policy to require a survey that was approved and signed by a member of the Board of Commissioners or the Zoning Department and be recorded with the Clerk of Court. We have updated our policy to fall in line with Community Developments policy.

Motion by Vice Chairman Pearce to approve, motion seconded by Member Bailey and carried unanimously 3-0.

G. CHIEF APPRAISER'S REPORT

1. Senior Appraiser field work update.

- *We have three appraisers in training.*
- *There are 652-open permits. 341 have been visited. 311 properties need to be reviewed.*
- *265 new single-family properties have been visited. These residential structures are currently in various stages of completion. They will be visited again at the end of the year to see if they are 100% complete.*
- *There are 226 commercial permits.*
- *Everything must be reviewed by January 1.*

2. Appeals update.

Chief Appraiser Williams reported that:

- *54% of the appeals are still active.*
- *46% of the appeals have been resolved, issued a 30-day letter or provided a letter of no change.*

3. Staffing update.
4. *Chief Appraiser Williams reported that the Personal Property employee turned in her notice of resignation, and that her last day was October 11. The open position has been posted.
We have a budget for 9 employees, as of now we have 7 employees.*

H. ASSESSORS COMMENTS

- *All Board members have agreed to approve the second Tuesday of the month to continue as the scheduled date for Board of Assessors meetings for calendar year 2025.*

I. ADJOURNMENT

With no further business to discuss, motion by Member Bailey to adjourn at 10:20AM, motion was seconded by Vice Chairman Pearce and carried unanimously 3-0.